**LBS**

**SA – I**

**CLASS IV (2015-16)**

**COMPUTER**

**Time: 1 hour M M: 30**

**1. Fill ups: (5)**

1. **Full form of RAM is \_\_\_\_\_\_\_\_\_\_\_\_\_\_.**
2. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is the founder of Microsoft.**
3. **The two types of memories present in a computer are \_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_.**
4. **Grammatical errors are indicated with a \_\_\_\_\_\_\_\_\_ wavy line.**
5. **The word application opens a blank document with the name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**2. True / False: (5)**

1. **Windows is a graphical user interface.**
2. **To select a paragraph triple click anywhere in the paragraph.**
3. **Misspelt words can be seen with a green wavy line beneath them.**
4. **Hard Disk is made up to multiple disks.**
5. **In windows, we can run only one program at a time.**

**3. Match the column: (5)**

1. **Undo command Operating system**
2. **Exit Ms Word 1024 KB**
3. **Linux Ctrl + z**
4. **1 MB Internal Memory**
5. **RAM Alt + F4**

**4. Write short cut keys for : (5)**

1. **Printing a document.**
2. **Select the entire text.**
3. **Undo command.**
4. **Key combination to delete files / folders permanently.**
5. **Saving a document.**

**5. Question / Answers: (10)**

1. **What do you mean by hard disk?**
2. **Write any two features of windows.**
3. **What is an icon?**
4. **What is word processing?**
5. **Why we use the saurus option in MS Word?**